

ADDENDUM NO. 4

2010 October 25

WORK: ALL TRADES

This Addendum No. 4 becomes as fully a part of the first issued documents as if originally issued therewith or originally contained therein.

This Addendum embraces additions to, deductions from, all changes and substitutions in, or clarifications and emphasis on part of requirements of the drawings and specifications, pertaining to ALL TRADES herewith mentioned for the completion of the PROJECT.

GENERAL

This Addendum applies to HVAC and Electrical Bid Packages that are being Re-Bid for the Noble Library project.

Bids packages for HVAC and Electrical Contracts shall include the Drawings and Project Manual originally issued for bidding, the three addenda previously issued and this addendum.

Refer to attached Bid Notice for revised estimates of costs for HVAC and Electrical Contracts. Bid Notice also includes new due date for bids.

HVAC and Electrical work shall be modified as follows:

HVAC

Drawing #M30-01

1. Revise "Boiler Note" to read "Alternate #7". The intent is to make the work at the boiler an alternate and remove this work from the Base Bid.

Electrical

Drawing #E10-01

2. Add the acceptable use of Metal Clad ("MC") and Armor Clad ("AC") cable to the specifications as follows:

ARMORED (TYPE AC) CABLE OR METAL CLAD (TYPE MC) CABLE MAY BE UTILIZED IN LIEU OF BRANCH CIRCUIT CONDUITS. THE INSTALLATION OF THESE CABLE ASSEMBLIES SHALL COMPLY WITH ARTICLE 320 AND 330 OF THE NATIONAL ELECTRICAL CODE RESPECTIVELY. WIRING SHALL BE AS SPECIFIED ELSEWHERE IN THESE SPECIFICATIONS. A GREEN EQUIPMENT

GROUNDING CONDUCTOR SHALL BE PROVIDED IN ALL CABLE ASSEMBLIES.

Drawing #E30-01

1. Add the following equivalent manufacturers to the lighting fixture schedule;

Type A1, A2, A3, A4, C1, D1, D2, E1: Metalux, Lithonia, Day-Brite and Lightolier

Type B1 & J1: Columbia, Lite Control, Day-Brite and Corelite

Type F1, F2 & : Camman Industries, Visa, SPI and D.M. Lighting

Type G1 & G1: Alera, Peerless, Day-Brite and Lightolier

Type H1: Portfolio, Lithonia, Capri and Lightolier

Type K1: Halo, Lithonia, Capri and Lightolier

Type X1 and BP1: Sure-Lite, Lithonia, McPhilben and Lightolier

2. Revise the type "F1" and "F2" light fixture to a 36" bowl (Lightolier #4A368APBU-8424SB135/-EM).

Drawing #E30-02

1. Revise two (2) type "F2" light fixtures to type "F1" light fixtures in Adult-3 #111 and A/V Area #114 (total of 4 fixtures).

Drawing #20-02 & #E30-02

1. Add the following deduct alternate note to the referenced drawings and for incorporation into the contract documents:

Alternate #6:

Provide a deduct alternate price to retro fit the existing, linear light fixtures located in room #110 through #115 with a 2-lamp, electronic T8 ballast, lamps and sockets (if required). Refer to specifications for additional ballast and lamp information and the demolition plan for lengths of existing fixtures. It is the intent retrofit the existing light fixtures in lieu of providing new type "F1" and "F2" light fixtures in these rooms. Provide a 2-lamp ballast and 2 lamps per each 4'-0" length of fixture. The overall lengths are indicated on the drawings (approximately 56 ballasts/112 lamps). The two (2) type "F2" light fixtures in Lobby #104 are not to be included in this alternate and shall be provided whether this alternate is accepted or not.

PROJECT MANUAL

1. Form of Proposal. Refer to attached revised Form of Proposal.

BID NOTICE

1. Refer to attached Revised Bid Notice.

END OF ADDENDUM

James Duber, Architect
Principal, studioTECHNE

Attachments:
Revised Bid Notice
Revised Form of Proposal

NOBLE ROAD BRANCH – BID NOTICE RE-BID OF HVAC and ELECTRICAL WORK

The Heights Library will receive sealed bids for the Noble Road Branch Interior Renovation Project located at 2800 Noble Road, Cleveland Heights, Ohio 44121.

Bids will be received in the offices of the Heights Library, 2345 Lee Road, Cleveland Heights, Ohio 44118 until 2:00 PM (local time), November 16th, 2010, at which time and place bids will be open publicly and read aloud. Bids received after 2:00 PM will be returned unopened. Bids must be marked to the attention of Ms. Nancy Levin, and must be clearly marked “NOBLE ROAD BID ENCLOSED” (and the name of the Prime Bid Package as listed below) on the front envelope. Heights Library will not be responsible for any misplaced bids.

| <u>Prime Bid Packages</u> | <u>Value</u> |
|---------------------------|--------------|
| Contract 3. HVAC | \$146,400 |
| Contract 4. Electrical | \$112,000 |

Proposals must be submitted on the proposal form included in the Bid Documents. Alternate Bids are also requested and the costs for these items are in addition to the Base Bids values indicated above. The option of presenting combined bid packages will be acceptable. Prevailing Wages are applicable for this Project.

Successful Bidders are required to furnish a satisfactory Performance and Payment Bond from an acceptable surety in an amount equal to 100% of the full contract sum. Bonds shall name the Heights Library as the obligee. Each proposal shall be accompanied by a bid guarantee in the form of either:

1. A bid guarantee and contract bond for the full amount of the bid, written upon acceptable surety company authorized to do business in the State of Ohio. The form of the bond shall be as provided in Section 153,571 of the Ohio Revised Code.
2. A certified check or cashier’s check made payable to the Heights Library or a letter of credit meeting requirements of Chapter 1305 of the Ohio Revised Code in an amount equal to 10% of the bid amount. When a check or letter of credit is used, a separate 100% performance/payment bond will be required upon signing of the contract.

Bid guarantee of all unacceptable bidders will be held until a proper contract is entered into or until all bids are rejected and then returned.

The Contract Documents, including drawings and Specifications are on file for public inspection at the 2nd floor Administrative Offices of Heights Library on Lee Road and at the print house: eBlueprint, 3666 Carnegie Ave., Cleveland, OH 44115. Phone: 216.281.1234.

Bids shall be based on complete sets of Bid Documents. General questions by prospective bidders should be emailed to James Duber of Studio Techne (jduber@technearchitects.com).

A pre-bid conference shall be held at the Project site, 2800 Noble Road Cleveland Heights, OH 44121 on Tuesday, November 2nd at 9:00 AM.

SECTION 000100 - FORM OF PROPOSAL

Having carefully examined the Bidding Documents and the Contract Documents for the above work, dated September 7, 2010, as well as the premises and all conditions affecting the work, the undersigned hereby proposes to provide all labor and material required for all items for the above mentioned project.

The wording of this Proposal shall be retained throughout, without change, alteration or addition. Any change in the wording may cause the Proposal to be rejected. However, the Owner reserves the right to waive any informalities not affecting the substance of the proposal.

The bidder shall complete labor, material and item total prices for all items in the Bid Schedule for each individual contract being bid. For lump sum items, the item total shall be the sum of the total labor and total material prices for that item. For unit price items, the item total shall be the sum of the labor and material unit prices multiplied by the item quantity. The low bid for each contract (HVAC and Electrical) will be based on the base bid or the base bid plus selected alternate bids. The Owner may select any combination of alternate bids as best services its interest.

Bid Guarantee and Contract Bonds:

Successful Bidders are required to furnish a satisfactory Performance and Payment Bond from an acceptable surely in an amount equal to 100% of the full contract sum. Bonds shall name the Heights Library as the obligee. Each proposal shall be accompanied buy a bid guarantee in the form of either:

1. A bid guarantee and contract bond for the full amount of the bid, written upon acceptable surely company authorized to do business in the State of Ohio. The form of the bond shall be as provided in Section 153,571 of the Ohio Revised Code.
2. A certified check or cashier’s check made payable to the Heights Library or a letter of credit meeting requirements of Chapter 1305 of the Ohio Revised Code in an amount equal to 10% of the bid amount. When a check or letter of credit is used, a separate 100% performance/payment bond will be required upon signing of the contract.

Bid guarantee of all unacceptable bidders will be held until a proper contract is entered into or until all bids are rejected and then returned.

Failure of the successful bidder to furnish satisfactory bond and sign a contract within ten days after being notified of acceptance of his/her proposal, may cause forfeiture of the proposal bond or check.

Contract:

Contract Form will be AIA Document A101 Standard Form of Agreement Between Owner and Contractor - Stipulated Sum, Latest Edition.

Prevailing Wage:

The prevailing wage shall be paid to laborers and mechanics as required by in Ohio Revised Code Chapter 4511 in accordance with the most current schedule published by the State of Ohio, Department of Commerce, Division of Labor and Worker Safety, Wage and Hour Bureau.

1.1 GENERAL DATA

A. Date: _____

B. From: _____
(Name of Bidder/Company Name)

(Address)

- C. For: Heights Library – Noble Road Brand – Interior Renovations
2800 Noble Road
Cleveland Heights, OH 44118

- D. Owner’s Representative: Project Management Consultants
Julie M. Criscione
3900 Key Center
127 Public Square
Cleveland, Ohio 44114-1291
216.566.5875 Phone
216.566.5800 Fax
Julie.Criscione@aboutPMC.com

- D. Architect: studioTECHNE, Incorporated
12210 Euclid Avenue
Cleveland, Ohio 44106
Phone (216) 791-4410
Fax (216) 791-4438
Email: jduber@technearchitects.com

- E. BIDS ARE DUE: 2:00 PM Eastern Daylight Savings Time, Tuesday, November 16, 2010 at the Administrative Offices on the 2nd floor of the Heights Library at 2345 Lee Road, Cleveland Heights, OH 44118. Bids may be hand delivered or sent by FedEx, UPS or other delivery service. Bids sent by email or fax will not be accepted.

1.2 PROPOSAL

- A. The Undersigned, herein referred to as “Bidder”, have familiarized themselves with the site and local conditions which may affect the cost of the work, as well as the following:
 - 1. Invitation to Bid
 - 2. Instructions to Bidders
 - 3. Form of Proposal
 - 4. General and Supplementary General Conditions
 - 5. General Requirements
 - 6. Specifications
 - 7. Drawings
 - 8. Addenda
 - 9. Allowances (Except those allowances for Alternates)and all exhibits issued and attached thereto, and hereby propose to furnish labor, materials, tools, expendable equipment and utility and transportation services necessary to perform and complete in a workmanlike manner the Project Work described, including Mechanical, Fire Protection, Plumbing, and Electric Work; as per Contract Documents, including the issued Addenda:
No.: _____ Date: _____
No.: _____ Date: _____
No.: _____ Date: _____
No.: _____ Date: _____
No.: _____ Date: _____

1.3 SCHEDULE:

A. Project shall be complete within _____ calendar days from notice to proceed.

1.4 OVERHEAD & PROFIT FOR ADDITIONAL WORK

A. The undersigned agrees that payment for overhead, supervision, bond, profit, and other general expenses on extra work (Change Orders, Construction Change Directives) will be on the following percentage of cost basis:

1. For overhead: _____ % (Cannot exceed 8%)

2. For profit: _____ % (Cannot exceed 5%)

2.1 CONTRACT 1 - GENERAL TRADES (BASE BID)

THIS CONTRACT HAS BEEN AWARDED.

2.2 CONTRACT 2 – PLUMBING and FIRE PROTECTION (BASE BID)

THIS CONTRACT HAS BEEN AWARDED.

2.3 CONTRACT 3 – HVAC (BASE BID)

| ITEM | DESCRIPTION | LABOR | MATERIAL | QUANTITY UNIT | ITEM TOTAL |
|------|---------------------------|---------|----------|---------------|------------|
| 1. | HVAC | \$_____ | \$_____ | Lump Sum | \$_____ |
| | TOTAL BASE BID CONTRACT 3 | | | Lump Sum | \$_____ |

CONTRACT 3 - HVAC (ALTERNATES)

| ITEM | DESCRIPTION | LABOR | MATERIAL | QUANTITY UNIT | ITEM TOTAL |
|-------|---|---------|----------|---------------|------------|
| Alt-1 | Not Applicable | | | | |
| Alt-2 | Not Applicable | | | | |
| Alt-3 | Not Applicable | | | | |
| Alt-4 | Not Applicable | | | | |
| Alt-5 | Not Applicable | | | | |
| Alt-6 | Not Applicable | | | | |
| Alt-7 | HVAC | \$_____ | \$_____ | Lump Sum | \$_____ |
| | Add to the base bid cost for HVAC work at existing boiler. Refer to "Boiler Note" on sheet M30-01 for description of alternate. | | | | |

2.4 CONTRACT 4 – ELECTRICAL (BASE BID)

| ITEM | DESCRIPTION | LABOR | MATERIAL | QUANTITY UNIT | ITEM TOTAL |
|------|---------------------------|---------|----------|---------------|------------|
| 1. | Electrical | \$_____ | \$_____ | Lump Sum | \$_____ |
| | TOTAL BASE BID CONTRACT 4 | | | Lump Sum | \$_____ |

CONTRACT 4 - ELECTRICAL (ALTERNATES)

| ITEM | DESCRIPTION | LABOR | MATERIAL | QUANTITY UNIT | ITEM TOTAL |
|-------|--|---------|----------|---------------|------------|
| Alt-1 | Not Applicable | | | | |
| Alt-2 | Not Applicable | | | | |
| Alt-3 | Not Applicable | | | | |
| Alt-4 | Story Time Room | \$_____ | \$_____ | Lump Sum | \$_____ |
| | Add to the base bid cost for electrical work related to the preparation, installation and finishing of the story time room (Room #003 shown in enlarged detail 3/A10-01) including power distribution and lighting including fixtures (separate circuits for room to be maintained), receptacles and related electrical work. | | | | |
| Alt-5 | Not Applicable. | | | | |
| Alt-6 | Electrical | \$_____ | \$_____ | Lump Sum | \$_____ |
| | Provide a deduct alternate price to retro fit the existing, linear light fixtures located in room #110 through #115 with a 2-lamp, electronic T8 ballast, lamps and sockets (if required). Refer to specifications for additional ballast and lamp information and the demolition plan for lengths of existing fixtures. It is the intent retrofit the existing light fixtures in lieu of providing new type "F1" and "F2" light fixtures in these rooms. Provide a 2-lamp ballast and 2 lamps per each 4'-0" length of fixture. The overall lengths are indicated on the drawings (approximately 56 ballasts/112 lamps). The two (2) type "F2" light fixtures in Lobby #104 are not to be included in this alternate and shall be provided whether this alternate is accepted or not. | | | | |
| Alt-7 | Not Applicable. | | | | |

2.5 COMBINED CONTRACTS (BASE BID) - OPTIONAL

Contractor shall complete this section if he/she desires to submit bid for multiple contracts.

| ITEM | DESCRIPTION | LABOR | MATERIAL | QUANTITY UNIT | ITEM TOTAL |
|--------------------------------|-------------|----------|----------|---------------|------------|
| 3. | HVAC | \$ _____ | \$ _____ | Lump Sum | \$ _____ |
| 4. | Electrical | \$ _____ | \$ _____ | Lump Sum | \$ _____ |
| TOTAL COMBINED CONTRACT VALUE: | | | | Lump Sum | \$ _____ |

COMBINED CONTRACTS (ALTERNATES)

Contractor shall complete the following section with the cost of the alternates related to the trades included in the above "Combined Contracts".

| ITEM | DESCRIPTION | LABOR | MATERIAL | QUANTITY UNIT | ITEM TOTAL |
|--|-----------------|----------|----------|---------------|------------|
| Alt-1 | Not Applicable. | | | | |
| Alt-2 | Not Applicable. | | | | |
| Alt-3 | Not Applicable. | | | | |
| Alt-4 | Story Time Room | \$ _____ | \$ _____ | Lump Sum | \$ _____ |
| Add to the base bid cost for work related to the preparation, installation and finishing of the story time room (Room #003 shown in enlarged detail 3/A10-01) including round windows in adjacent wall (windows C, D, E and F), partition constructed of type B3 and separating Room 003 and Room 007, cabinetry, soffits, and "Ardex" floor leveling, power distribution and lighting including fixtures (separate circuits for room to be maintained), receptacles and related electrical work. Also to be included in alternate are doors 008/2 and 007/1. | | | | | |
| Alt-5 | Not Applicable. | | | | |
| Alt-6 | Electrical | \$ _____ | \$ _____ | Lump Sum | \$ _____ |
| Provide a deduct alternate price to retro fit the existing, linear light fixtures located in room #110 through #115 with a 2-lamp, electronic T8 ballast, lamps and sockets (if required). Refer to specifications for additional ballast and lamp information and the demolition plan for lengths of existing fixtures. It is the intent retrofit the existing light fixtures in lieu of providing new type "F1" and "F2" light fixtures in these rooms. Provide a 2-lamp ballast and 2 lamps per each 4'-0" length of fixture. The overall lengths are indicated on the drawings (approximately 56 ballasts/112 lamps). The two (2) type "F2" light fixtures in Lobby #104 are not to be included in this alternate and shall be provided whether this alternate is accepted or not. | | | | | |
| Alt-7 | HVAC | \$ _____ | \$ _____ | Lump Sum | \$ _____ |
| Add to the base bid cost for HVAC work at existing boiler. Refer to "Boiler Note" on sheet M30-01 for description of alternate. | | | | | |

3.1 ADDITIONAL PROPOSAL PROVISIONS

- A. The undersigned hereby designates his office address to which notice of acceptance may be mailed, telegraphed or delivered:

_____.

- B. Bidder agrees that his bid shall be good and may not be withdrawn for a period of 60 calendar days after scheduled closing time for receiving bids.
- C. The undersigned does further declare that no others than those herein named have any interest in this proposal.
- D. Bidder understands that the Owner reserves the right to reject any or all proposals.
- E. The Undersigned Bidder declares that this proposal, in all respects, is fair and made without collusion with any other person, firm, or corporation-making proposal for this work.

3.2 BIDDER'S SIGNATURE

- A. Company: _____
- B. Address: _____
- C. City: _____
- D. By (Sign Name): _____
- E. Printed Name and Title: _____

END OF SECTION